



**Market Harborough
and the Bowdens Charity**
changing people's lives

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**RELIEF IN NEED COMMITTEE
MINUTES OF A MEETING HELD AT THE OLD GRAMMAR SCHOOL
ON TUESDAY 31 MARCH 2025**

Present:

Mrs Sue Berridge, Trustee
Mrs Rohini Corfield, Trustee
Mrs Chris Davies, Trustee
Mrs Dawn Dyke, Assistant Charity Secretary
Mr John Feavyour, Trustee
Mrs Linda Kvatch, Chair of Committee

1 Apologies

Apologies had been received from Jenny Balme.

Action

2 Conflicts of interest

All the Trustees present confirmed that they had no conflicts of interest or loyalty arising from any item on the agenda. Furthermore, that if any such conflict emerged, they would declare it and not participate in any related decisions or votes.

3 Minutes of previous meeting & matters arising

The minutes of the meeting held on the 25 February 2025 were approved as a correct record and there were no matters arising.

John had sent apologies for the February meeting, but on reading the minutes he was pleased to read that applicant R07/25 had managed to source lots of second-hand goods before applying for a grant. He was also in agreement with the discussion around Small Grant Applications (note 7), and concurred that we were not able to offer an emergency grant service.

4 Secretary's Report

The application updates in the Secretary's report were noted. Further updates were noted as follows:

R34/25 – invoice of £1494 for carpets paid – case closed.

R39/24 – first invoice of £600 invoice paid for play therapy.

5 Budget

Budget of £50,000 for 2025 - £17,603.27 pledged leaving a balance of £32,396.73.

6 New applications

6.1 R10/25

The Trustees considered this application that had been supported by a member of staff at HDC Housing Department. The applicant had been given a new build property and was applying for a grant for carpets, cooker, washing machine and help with removal costs. The applicant was unable to work due to health issues and relied on government benefits.

DD

Dawn had contacted the applicant prior to the meeting and it was noted that the applicant had already purchased or ordered the goods requested.

The Trustees agreed that no grant would be offered.

6.2 R11/25

DD

The Trustees considered this application that had been supported by a member of staff at TML Care Solutions who offer supported living accommodation in Market Harborough. The applicant had been given a 2-bedroom flat and was applying for a grant for carpets and window blinds. The applicant was unable to work due to mental health problems and relied on government benefits.

The Trustees were all in favour of offering a grant of £950 (estimate) for the goods requested.

6.3 R12/25

DD

The Trustees considered this application that had been supported by the Social Prescriber at Kibworth Medical Centre. The applicant had applied for a grant for carpets, cooker, washing machine and blinds. The applicant was unable to work due to mental health problems and relied on government benefits.

The Trustees were all in favour of offering a grant of £1750 (estimate) for the goods requested.

6.4 R13/25

DD

The Trustees considered this application that had been supported and submitted by a member of staff at Home-Start South Leicestershire. The applicant had applied for a grant for nursery fees; one day a week until September 2026 (government funding would then be available). The applicant was unable to work due to mental health problems and relied on government benefits.

The Trustees discussed this application and although there was a high cost involved, agreed that there was clearly a need for both parent and child as explained on the application.

The Trustees agreed to offer a grant of £4194 (estimate). The nursery would be asked to invoice the Charity on a monthly basis.

7 Any Other Business

Rohini thanked the Trustees for changing the date of the monthly meeting to a Monday so that she could attend.

8 Matters for the Board

There were no matters for the Board.

9 Date and time of next meeting

The next meeting will be held on Monday 28 April at 4.00 pm in the OGS.

Linda offered her apologies for the meetings to be held on 27 May and 30 June.